

## PROGRAM GUIDE

### ***BA IN EDUCATION – SPECIALIZATION IN SUBJECT-MATTER EDUCATION***

#### **I. Benchmark Point 1: Admission To Certification Program and Junior Field Experience**

Candidates are eligible for acceptance into the Teacher Certification Program and Junior Field Experience when they have achieved the following:

- A. Meeting with Program Advisor to complete Application (including responding to all communications from Advisor)
- B. Enrollment in one of the following certification-eligible dual majors: **Art, Biology, Chemistry, English, History, Mathematics, Music, Physical Science: Chemistry, Physical Science: Physics, Physics, or Spanish**. It is extremely important that all Education Majors work with their Dual Major Advisors.
- C. Qualifying scores for the **PRAXIS I/PPST Exam (Reading 175, Math 174, Writing 173)** on file in the COE Student Services Center by posted deadline dates
- D. Completion of all Basic Skills requirements
- E. Completion, with grades of C- or better, of the following **General Education** courses: *College Composition I, College Composition II, Public Speaking*
- F. Completion, with grades of C- or better, of the following **Education Core** courses: *Teaching in Learning Communities I (TLC I), Teaching in Learning Communities II (TLC II), Teaching Reading/Writing in the Content Area, and Educational Technology*
- G. Ratings of “Meets Expectations” on all Dispositional Reports from all Instructors & Cooperating Teachers
- H. Qualifying GPAs: Overall GPA of 2.75; Content Area GPA of 3.3 for English and History majors, 3.0 for Art, Music. \*For Spanish majors only: Completion with a B- or better the course *Spanish Reading & Composition*, 2.75 for Math majors, and 2.00 for any Science majors; and Professional GPA of 3.0 (includes: *TLC I, TLC II, Teaching Reading/Writing in the Content Area, and Educational Technology*)
- I. 15\*\* semester hours of *Required* and/or *Restricted Elective* dual major courses (as listed on Guidelines sheet) completed (*see Spanish requirement*)
- J. No “D” grades or lower or “Incomplete” grades (Inc) for any general education, dual major, or core or specialization courses required for the BA in Education

#### **II. Benchmark Point 2: Enrollment in Clinical Practice (Professional Semester)**

Candidates are eligible for enrollment in the Professional Semester when the following are completed:

- A. Successful completion of Section I as listed above
- B. Meeting with Program Advisor to review requirements (including responding to all communications from Advisor)
- C. Qualifying score for the appropriate PRAXIS II Exam on file in the COE Student Services Center by posted deadline dates
- D. Completed application submitted on time (Application is not complete without Passing PRAXIS II scores on file.)
- E. Ratings of “Meets Expectations” on all Dispositional Reports from all Instructors & Cooperating Teachers
- F. Qualifying GPAs: Overall GPA of 2.75; Content Area GPA of 3.3 for English and History majors, 3.0 for Art, Music, and Spanish majors, 2.75 for Math majors, and 2.00 for any Science majors; and Professional GPA of 3.0 (includes: *TLC I, TLC II, Educational Technology, Teaching Reading/Writing in the Content Area, Teaching and Learning A, Practicum for TNLA, Differentiated Instruction in the Inclusive Classroom, Teaching and Learning B, and Practicum for TNLB*)
- G. 30+ semester hours of *Required* and/or *Restricted Elective* dual major courses (as listed on Guidelines sheet) completed
- H. No “D” grades or lower or “Incomplete” grades (Inc) for any general education, dual major, or core or specialization courses required for the BA in Education

#### **III. Benchmark Point 3: Program Completion and Recommendation for Certification**

- A. Successful completion of Sections I & II as listed above
- B. Meeting with Program Advisor to review requirements (including responding to all communications from Advisor)
- C. Successful completion of *Clinical Practice* (Includes earning ratings of at least “Meets Expectations” on all indicators of the final evaluations from supervisor and cooperating teacher), *Clinical Practice Seminar* and *Teaching Students of Linguistic and Cultural Diversity (TSLCD)*
- D. No “D” grades or lower or “Incomplete” grades (Inc) for any general education, dual major, or core or specialization courses
- E. Qualifying GPAs: Overall GPA of 2.75; Content Area GPA of 3.3 for English and History majors, 3.0 for Art, Music, and Spanish majors, 2.75 for Math majors, or 2.00 for any Science majors; and Professional GPA of 3.0 (includes: *TLC I, TLC II, Educational Technology, Teaching Reading/Writing in the Content Area, Teaching and Learning A, Practicum for TNLA, Differentiated Instruction in the Inclusive Classroom, TNL B, and Practicum for TNLB, Clinical Practice, Clinical Practice Seminar, and TSLCD*)
- F. Spanish majors: Pass the O.P.I. with “Advanced Low” or higher

#### **IV. Application for Graduation and Certification**

Candidates can apply for **graduation** with a BA in Education with Specialization in Subject-Matter Education and **certification after successfully completing all of the requirements needed for both the BA in their chosen dual major and the BA in Education**. Even if the Professional Semester is completed, the BA in Education will not be awarded until all the requirements for the dual major are also met/completed. Candidates should apply for graduation for both BA degrees at the same time. **I have thoroughly read the entire program packet and agree to its terms and conditions.**

**Candidate’s Signature:**

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**Candidate’s Name (Print):**

**Date:**

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**PROGRAM GUIDE**  
**BA IN EDUCATION – SPECIALIZATION IN SUBJECT-MATTER EDUCATION \***

**COLLEGE OF EDUCATION POLICIES**

1. Only matriculated education majors may enroll in core or specialization courses required for the BA in Education.
2. No waivers are given for any core or specialization courses required for the BA in Education.
3. No Pass/No Credit grades will not be accepted for any core or professional course required for the BA in Education with Subject-Matter Education Specialization.
4. “D” grades or lower, or Incomplete grades (Inc) are not acceptable for any general education, dual major, or core or specialization courses required for the BA in Education.
5. An overall Grade Point Average (GPA) of 2.75; Content Area GPA of 3.3 for English and History majors, 3.0 for Art, Music, and Spanish majors, 2.75 for Math majors, or 2.00 any Science majors; and a 3.0 GPA in all BA in Education core and specialization courses, is required for all Subject-Matter Education Specialization majors (see front page for further details).
6. Core and specialization courses required for the BA in Education may only be attempted twice.
7. Dates/times chosen by matriculated education majors for any BA in Education core and specialization courses with field components will be considered final and will not be able to be changed after the last day of Extended Registration of each semester.
8. **Praxis Due Dates Beginning Fall 2008**
  - i. **Praxis I – Must be passed by November 1\* to be admitted into January** field experiences (i.e., Practicum A and Teaching and Learning A)
  - ii. **Praxis I – Must be passed by April 1\* to be admitted into September** field experiences (i.e., Practicum A and Teaching and Learning A)  
*\*Passing scores must be on file in the Student Services Center by the close of EARLY REGISTRATION (November for the Spring and April for the Fall).*
  - iii. **Praxis II – Must be taken and passed by August\*\* to be admitted into January Clinical Practice**  
**Praxis II – Must be taken and passed by November\*\* to be admitted into September Clinical Practice**  
*\*\*Passing scores must be on file in the Student Services Center when the application for Clinical Practice is submitted.*  
Questions regarding the **PRAXIS II** can be answered by your education advisor or by staff members in the Office of Field Experience. You can review the ETS website for additional information: [www.ets.org/praxis](http://www.ets.org/praxis).
9. **Admission to Certification Program/Junior Level Field Experiences**  
All Requirements listed under *Section I: Benchmark Point 1* on the first page of this program guide must be completed before you are eligible to take the junior-level field experience courses: *Teaching and Learning A, Practicum for TNLA; and Differentiated Instruction in the Classroom.*
10. **Clinical Practice Application Due Dates**  
**Fall applications are due by the third Monday in December**  
**Spring applications are due by the third Monday in September**  
Please see your education advisor for additional information. Qualifying score for the appropriate PRAXIS II Exam must be on file in the COE Student Services Center by posted deadline dates for application to be accepted.  
  
*Note: Students will be placed in the 7 most southern NJ counties for their Clinical Practice Placement; Burlington, Camden, Gloucester, Atlantic, Cumberland, Salem and Cape May. No exceptions will be made.*
11. **GRADUATION AND CERTIFICATION** - see dates listed on the cover page of the schedule of courses’ booklet for the semester before you are taking your final course(s). The graduation form can be obtained through the Registrar’s Office and the Certification Form can be obtained through the Certification Office, College of Education. **IT IS IMPORTANT THAT THESE FORMS BE RETURNED TO THE APPROPRIATE OFFICE BY THE PRINTED DEADLINE DATES.** Stop by the Dean of Students’ Office (2<sup>nd</sup> Floor-Savitz Hall) for the University Policy regarding who can participate in the Commencement Ceremonies the semester before their official graduation date.
12. **ENDORSEMENTS** - for information on additional teaching endorsements for which you may be eligible, contact one of the following individuals:

Reading:	Mrs. Lori Block (block@rowan.edu)
Special Education:	Mr. Charles Brett (brett@rowan.edu)



## PROGRAM GUIDE

### *BA IN EDUCATION – SPECIALIZATION IN SUBJECT-MATTER EDUCATION \**

†In order to earn a BA in Education with Specialization in Subject-Matter Education, candidates must be “Certification Eligible” (i.e., must have earned a BA in one of the following dual majors) [Check one.]:

- |                                  |  |  |
|----------------------------------|--|--|
| <input type="checkbox"/> Art*    | <input type="checkbox"/> Biology                     | <input type="checkbox"/> Chemistry                 |
| <input type="checkbox"/> English | <input type="checkbox"/> History***                  | <input type="checkbox"/> Mathematics****           |
| <input type="checkbox"/> Music*  | <input type="checkbox"/> Physical Science: Chemistry | <input type="checkbox"/> Physical Science: Physics |
| <input type="checkbox"/> Physics | <input type="checkbox"/> Spanish*****                |  |

+Candidate must be accepted into the BA in Education with Subject-Matter Education Specialization to register for these courses.

\*Art and Music dual majors have separate advising sheets.

\*\*History majors must take \_\_\_\_ Historical Methods prior to being admitted to the Certification Program /Junior Field Experience.

\*\*\*History majors must take \_\_\_\_ US History to 1865, \_\_\_\_ US History since 1865, \_\_\_\_ Western Civilization to 1660, \_\_\_\_ Western Civilization Since 1660, and \_\_\_\_ World since 1500.

\*\*\*\*Mathematics majors must take \_\_\_\_ College Geometry and \_\_\_\_ History of Math.

\*\*\*\*\*Spanish majors must pass the \_\_\_\_ O.P.I. with “Advanced Low.”

Candidates cannot apply for graduation for the BA in Education with Specialization in Subject-Matter Education or certification without successfully completing all of the requirements needed for the BA in their chosen dual major. Candidates should apply for graduation for both BA degrees at the same time.

In addition to fulfilling the program requirements, all students are required to fulfill the university-wide General Education Requirements and Rowan Experience Requirements.

For Advisor’s use:

University-wide General Education Requirements (42 sh min)	Rowan Experience Requirements
Communication (6)	1 Multicultural/Global Course (M/G)
Science and Mathematics (7)	1 Writing Intensive Course (WI) taken at Rowan
Social and Behavioral Sciences (6)	1 Artistic and Creative Experience (ACE)
History, Humanities, and Language (6)	1 Broad-Base Literature (LIT)
Non-Program (6)	1 Rowan Seminar – Freshman Level (RS)
Additional (any bank) (11)	1 Public Speaking (PS)

NOTES:

**PROGRAM GUIDE**  
***BA IN EDUCATION – SPECIALIZATION IN SUBJECT-MATTER EDUCATION \****  
**STUDENT RESPONSIBILITIES**

(See University Undergraduate Catalog ([www.rowan.edu/catalog](http://www.rowan.edu/catalog)):

“...It is the responsibility of the student to become knowledgeable of, and to observe, all University policies, regulations and procedures. The University is under no obligation to waive a requirement or grant an exception because a student pleads ignorance of a policy, regulation or requirement or because a student asserts that he/she has not been informed of such policy, regulation or requirement.

It is the student’s responsibility to become familiar with, and to remain informed about, all academic, administrative, financial or other policies, regulations or requirements concerning admission, registration, payment of tuition or fees, continued enrollment, grades and satisfactory program progress, graduation requirements or any other matter which affects the student. Students are especially expected to know the requirements of the program in which they are enrolled. While the faculty and staff (advisors) will endeavor to assist in every manner possible, students are responsible for becoming and remaining informed of current program and graduation requirements, their status in the program and their progress toward graduation.”

Please work closely with your education and dual major advisors to make sure that these requirements are satisfied. Your graduation and/or certification approval may be withheld if these requirements are not met.

**ADVISEMENT INFORMATION**

Because the time period for registration is limited, you are encouraged to make an appointment for advisement in advance of accessing a schedule of courses’ booklet located on the Registrar’s website, available shortly before Early Registration begins. Go to [www.rowan.edu/registrar](http://www.rowan.edu/registrar)

Even if the Professional Semester is completed, the BA in Education will not be awarded until all of the requirements for your dual major are also met/completed. Since both your education advisor and your dual major advisor approve you for graduation, meeting on a regular basis with both advisors will avoid any graduation/certification problems.

Be reasonable in your demands on your advisors’ time and resources: (1) Make an appointment to see your advisor, do not just “show up” expecting your advisor to be ready and willing to meet with you; (2) see your advisor well ahead of deadlines [If you wait until the last minute you will not get the attention you are seeking.]; and (3) be sure to ask for clarification on any and all issues [It is better to receive correct information than to accept rumors.] (4) Read your Rowan University email, your Advisors will send general information and communicate with you personally through your Official Rowan University Email.

**PROGRAM GUIDE**  
**BA IN EDUCATION – SPECIALIZATION IN SUBJECT-MATTER EDUCATION \***  
**SEQUENCING OF EDUCATION COURSES**  
**FOR SUBJECT-MATTER EDUCATION**

**THESE COURSES CAN BE TAKEN SEPARATELY BEFORE REQUISITE COURSES**

<b>SPED 35130</b>	<b>Human Exceptionality (Prerequisite for SPED 08316)</b>	<b>3</b>
<b>FNDS 21230</b>	<b>Characteristics of Knowledge Acquisition (Prerequisite for Clinical Practice)</b>	<b>3</b>
<b>FNDS 21150</b>	<b>History of American Education (Prerequisite for Clinical Practice)</b>	<b>3</b>
<b>EDUC 01270</b>	<b>Teaching in Learning Communities I (TLC I) (Prerequisite for TLC II)</b>	<b>3</b>
<b>SMED 33420</b>	<b>Educational Technology</b>	<b>1</b>
<b>READ 30319</b>	<b>Teaching Reading/Writing in the Content Area</b>	<b>3</b>

**TLC I IS A PREREQUISITE FOR TLC II**

<b>EDUC 01272</b>	<b>Teaching in Learning Communities II (TLC II)* all majors except Art and Music</b>	<b>3</b>
<b>EDUC 01282</b>	<b>Teaching in Learning Communities II (TLC II)* for Art majors</b>	
<b>EDUC 01284</b>	<b>Teaching in Learning Communities II (TLC II)* for Music majors</b>	

\*See Schedule Book/Course Availability Screen for Cohorting of these courses

*First Benchmark*

**COURSES MUST BE TAKEN IN THE SAME SEMESTER**

<b>Teaching and Learning A</b> (Art: SMED 31350; English: SMED 50330; Foreign Language: SMED 51330; Math: SMED 33330; Music: SMED 32329; Science: SMED 34330; Social Studies: SMED 52330)	<b>3</b>
<b>SECD 03330 Practicum for TnL A (not required for Music)</b>	<b>1</b>
<b>SPED 08316 Differentiated Instruction in the Incl. Classroom (not required for Music or Art)</b>	<b>2</b>

\*See Schedule Book/Course Availability Screen for Cohorting of these courses

**COURSES MUST BE TAKEN IN THE SAME SEMESTER**

<b>Teaching and Learning B</b> (SMED 31360 Art; SMED 32330 Music/Vocal; SMED 32331 Music/Instrumental; SMED 33331 Math; SMED 34331 Science; SMED 50331 English; SMED 51331 Foreign Language; SMED 52331 Social Studies)	<b>3</b>
<b>SECD 03332 Practicum for TnL B (not required for Music)</b>	<b>1</b>

\*See Schedule Book/Course Availability Screen for Cohorting of these courses

*Second Benchmark*

**COURSES MUST BE TAKEN IN THE SAME SEMESTER**

<b>SECD 03435 Clinical Practice (SMED 31450 for Art; SMED 32411 for Music)</b>	<b>10</b>
<b>SMED 31451 Subject Matter Clinical Seminar (SMED 32412 for Music)</b>	<b>1</b>
<b>SECD 03350 Teaching Students of Linguistic and Cultural Diversity</b>	<b>1</b>

\*See Schedule Book/Course Availability Screen for Cohorting of these courses

*Final Benchmark*

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